



JOB VACANCY

CRDB Bank PLC is looking for suitable person to fill a vacant position of **Manager, Transactional Monitoring** in the Department of Risk & Compliance at the Head Office, in Dar es Salaam.

Job Purpose:

Oversee the design, implementation, and enhancement of AML, CFT, Sanctions, and Fraud Transaction Monitoring systems and processes. Manage Transaction Monitoring (TM) team, which is responsible for alerts review, investigations, disposition, and escalation, in accordance with the AML act and applicable AML/CFT statutes, rules and regulations.

Key responsibilities:

- Responsible for designing comprehensive monitoring programs and governance documentation, including establishment of the governance protocols consistent with other Compliance Analytics and Financial Crimes Risk Management programs.
- Coordinate and direct the implementation of an effective AML Transaction Monitoring alert analysis and suspicious activity investigations program to ensure compliance to relevant AML/Sanctions laws and regulations.
- Maintain a current understanding of TM procedures, relevant policies, and industry best practice to support timely identification of AML/CFT/Sanctions & Fraud Risks.
- Review systems generated alerts, assess impact to AML processes, conduct research as required, and document results in written format.
- Monitor potentially suspicious patterns of activity and recommend changes to rules, parameters, and thresholds maintained within the transaction monitoring system to ensure its continued effectiveness.
- Design and implement Transaction Monitoring techniques to support identification of risks around Money laundering, Terrorism Financing, Economic Sanctions, Fraud, and Operational risks consistent with the bank's Financial Crime Compliance Risk Governance Framework.
- Ensure that detected information regarding AML & Sanctions violations are effectively communicated to the Head of Compliance (MLRO) in a timely manner per agreed SLAs.
- Provide regular reports and communication on the status and health of the AML Transaction Monitoring alert analysis and suspicious activity investigations program to the Head of Compliance.
- Identify, track and communicate compliance findings, issues and risks and make issue remediation recommendations, and work with responsible owners to address the items on a timely basis; ensure appropriate issue reporting and escalation.
- Ensure strong operational understanding of TM screening systems and ability to propose changes to support functional requirements gathering in cases of a need for a systems upgrade.
- Develop responses and plans to remediate self-identified issues as well as those raised by audits and regulatory examinations.

- Oversee and ensure the production of timely and effective AML Transaction Monitoring-related management information (“MI”) and other applicable information to Head of Compliance.
- Design and implement strategies to address increases in alert volume by enhancing effectiveness and efficiency of alert reviews while maintaining ability to address risk.
- Develop close working relationships with business lines and other key groups, including Branch Network, Compliance Management, AML Specialist, Zonal Risk & Compliance Officers, Operations team, and Forensic team.
- As necessary, use independent judgement and available research tools (public internet sources as well as third party sites) to identify information concerning transactions identified for further investigation.

Attributes:

- Ability to identify, escalate and communicate issues to management in an effective and succinct manner
- Strong knowledge of AML laws & Sanctions regulations and their application.
- Excellent project management and organizational skills and capability to handle multiple projects at one time
- Advance knowledge of Excel, Access, Word, PowerPoint, and Projects.
- Excellent written, verbal communication, and analytical skills

Qualifications and Experience:

- Bachelor degree in Business, Finance, Risk Management, Law, Information Technology or a related field.
- Holder of Certified Anti-Money Laundering Specialist (CAMS) certification, or intention to pursue within six months in the position.
- Expert knowledge of AML Transaction Monitoring systems, analytical and investigative processes and reporting requirements.
- At least 5 Years’ experience as an AML investigator in a transaction monitoring capacity or equivalent experience.

Remuneration:

CRDB BANK PLC offers competitive remuneration and benefits. Successful candidate will receive attractive and competitive package commensurate with the demands of the position.

Mode of Application & Closing Date

Interested candidates who meet the above criteria should submit an Application Letter accompanied with copies of academic transcripts, certificates and with a detailed up to date CV with two work related referees addressed to the Director of Human Resources to reach him not later than **14th October 2019**.

Director of Human Resources

CRDB Bank Limited

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DAR ES SALAAM

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